



# LATE BHAUSAHEB HIRAY S. S. TRUST'S INSTITUTE OF COMPUTER APPLICATION

ISO 9001:2015 CERTIFIED

S. No. 341, Next to New English School, Govt. Colony, Bandra (East), Mumbai 400 051.  
Tel. 91-22-2657 0986 / 892 Telefax : 91-22-2657 3181 Website : www.hiray.edu.in E-mail : director@hiray.org.in

## INFRASTRUCTURE POLICY

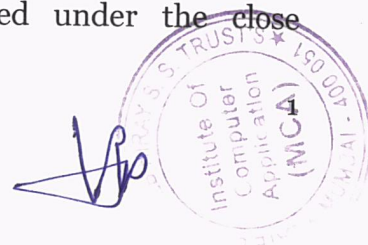
Policy Title: Infrastructure Policy		
1.	Administrative Policy Number (APN): 02/IQAC/2015-2016	Functional Area: Quality in utilization and maintenance of infrastructure
2.	Brief Description of the Policy:	Purpose: Upgrading and maintaining quality of infrastructure of institution. Audience: All stake holders of the organization.
3.	Policy Applies to:	All academic, administrative and managerial processes in the organization
4.	Effective from the Date:	01 June 2015
5.	Approved by:	Local Managing Committee (LMC)
6.	Responsible Authority	Head of Infrastructure committee
7.	Superseding Authority	Principal
8.	Last Reviewed/ Updated:	2015-16
9.	Reason for the policy	Quality as the sole criterion for updating
10.	References for the policy	UGC/ NAAC/ University/ COA etc

**I. Introduction:** Infrastructure of an institute is a key to its overall development. It plays a crucial role in providing all stakeholders with appropriate opportunities to enhance their capabilities in the process of providing quality education.

The infrastructure committee has a responsibility of enhancing as well as maintaining the quality of both physical and academic support infrastructure.

**II. Policy Statement:** Late Bhausaheb Hiray S.S Trust's Institute of Computer Application is committed to provide the best infrastructure facilities to all the stakeholders of the institute so that they can contribute to the advancement of the institute. The infrastructure policy is formulated under the close

Infrastructure Policy: *L.B.H.S.S.T's Institute of computer application*



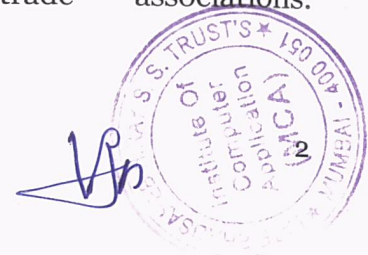
supervision of management by the core committee and tries to cover all the aspects related to physical and academic infrastructure and is applicable to all stakeholders of the institute.

### III. Objectives:

- i. To work in conformity with institutional management /University/ /NAAC/ UGC.
- ii. To upgrade Physical Infrastructure with safety for effective and best utilization by staff, students etc.
- iii. To provide better academic support facilities to the students in order to engage them in the learning process.
- iv. To build up new resources such as books, reading materials, notes, videos, recordings to make the library a resource creator.
- v. To upgrade the IT infrastructure in the campus in order to encourage the students and staff members for research work.
- vi. To create an awareness amongst the stakeholders of organization for upgrading and maintaining the quality of infrastructure facilities.
- vii. To ensure the timely upgradation and maintenance of existing infrastructure of the institute.

### IV. Definitions

- i. **Quality:** Quality could be defined as a basic tool for a natural property of any good or service that allows it to be compared with any other good or service of its kind. The word quality has many meanings, but basically, it refers to the set of inherent properties of an object that allows satisfying stated or implied needs. (Geneva Business News)
- ii. **Stakeholders:** A stakeholder is a party that has an interest in a company and can either affect or be affected by the business. The primary stakeholders in a typical corporation are its investors, employees, customers, and suppliers. However, with the increasing attention on corporate social responsibility, the concept has been extended to include communities, governments, and trade associations. (Investopedia)





- iii. **Infrastructure:** Infrastructure is the general term for the basic physical systems of a business, region, or nation. These systems tend to be capital intensive and high-cost investments, and are vital to an economic development and prosperity (Investopedia).
- iv. **Infrastructure committee:** an institutionalized body created under the guidance of management, core committee and principal to promote quality in the educational institutions.
- v. **Head of committee:** An authority with seniority and experience appointed by the institution to coordinate with management in terms of grievances, suggestions on quality of infrastructure.
- vi. **Institution:** Higher Educational Institution (HEI)
- vii. **NAAC:** National Assessment and Accreditation Council, an accrediting organization in India for higher educational organizations.
- viii. **Institutionalization:** The action of establishing something as a convention or norm in an organization or culture. (Oxford Dictionary)
- ix. **Internal Quality Assurance System:** a holistic mechanism that includes quality control and quality assurance.

## V. Processes:

The Policy covers the following domains.

### 1. Academic and Support Facilities

It includes the upgradation and maintenance of the library, computer lab and other laboratories dedicated to different subjects mentioned in the syllabus for the course.

### 2. Policy for Physical Infrastructure:

It includes the upgradation and maintenance of classrooms, studios, other areas as well as the furniture and other facilities required for smooth conduction of the course.

## VI. Related Documents:

Policy Documents, Procedures, Guidelines, and other Resources

- A. Policy Statement
- B. Procedures
- C. Forms



- D. Guidelines
- E. Other resources
- F. Frequently Asked Questions.

(These statements and documents will vary from organization to organization)

## VII. **Standard Operating Procedure (SOP)**

### ➤ **Utilization and Maintenance of Classrooms:**

- All classrooms to be cleaned after the current day's lectures are completed.
- Each floor has a staff assigned (floor in charge) who will supervise all the classroom infrastructure and maintenance of that particular floor. Floor in charge should ensure that all lights and fans should be turned off after all students vacate the class.
- Floor in charge should ensure that all the students vacate classrooms after the lectures are completed and should lock all the doors thereafter.
- Classrooms are allotted as per the student strength.
- Stock register for the utilities to be maintained. A college Maintenance Department retains the stock and allocations of the requirements.

### ➤ **Utilization and Maintenance of Computer Laboratories:**

- Laboratories are allotted for practical sessions based on a timetable.
- Print-out Facilities are provided to staff and students. The register for recording the reason and the printouts availed should be maintained.
- Standard Operational Procedures for handling various Equipment and instruments are to be strictly followed.
- The maintenance of computer laboratories is taken care of by laboratory In-charge and the system administrators take care of the repairs and maintenance of all computers.
- Stock register is maintained and updated regularly.
- Stock verification and inspection must be carried out by the departments at the end of the Academic Year.
- Old and outdated Equipment and instruments are discarded by standard procedure.





- Non usable gadgets are discarded as per the write-off policy. The college has a link with an E-waste collection firm for discarding all the electronic components.
- Software upgrade form to be made available to faculties & students for requisition of software's required. The software's to be upgraded after approval by the principal.

➤ **Utilization and maintenance of library:**

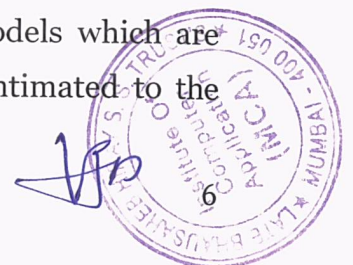
- The library is a Silent, No Mobile, No Eatables Zone.
- The book list requirement is received from the concerned department as per their curriculum changes and as per the variation of intake.
- The students are instructed to procure an Identity card to access the library.
- All the functions of the library i.e., book borrowing and lending etc. are monitored by automated library software.
- Students can utilize the library daily on all working hours from 7:30 am to 5 pm as per their timetable and beyond working hours any one can access up to 6.00 pm.
- The library has to maintain all graduate and postgraduate students' thesis books for reference.
- Periodically, conditions of all the library books are monitored and old books are maintained by binding the books if needed.

➤ **Maintenance, housekeeping and Annual maintenance contracts**

- The floor in charge must check if any equipment or infrastructure component needs repair and maintenance work must register a written complaint to the administration department. Students, teaching and non-teaching staff who want to bring to notice any defect in any physical or academic infrastructure component must inform the administrative department or floor in charge.
- The details of the maintenance work and the details of equipment need to be mentioned.



- Maintenance head prepares the routine and preventive maintenance schedule for all physical infrastructures and allocates duties to the respective staff.
- The maintenance schedules are executed with the support of both internal and external agencies and accordingly annual maintenance contracts.
- Once the task is completed, the maintenance head signs the completion report.
- Bill is generated and processed through the concerned authorities and forwarded to the management for approval and final payment.
- All monthly maintenance bills are brought to the notice of the principal.
- The college has Annual Maintenance Contracts for the following:
  - Housekeeping
  - Pest-control
  - Air conditioning service
  - Water Purifier maintenance
  - Computers (Hardware and Software) and printers
  - Elevators
  - Gardener
  - Biometric scanner machine
- Housekeeping staff Rules & Regulations:
  - To maintain the cleaning completion chart at every toilet block and to be updated daily.
  - One housekeeping supervisor should be present daily and should report to the maintenance in charge.
  - Housekeeping staff should always wear the assigned uniform.
  - Any important items found during cleaning should be handed over to the administrative department.
- Policy for write off:
- Furniture and other items including equipment and models which are beyond repair or have lost functional significance are intimated to the



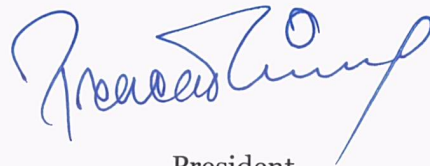


core committee and its decision regarding scrapping it should be simultaneously resolved.

- Committee members personally check the Equipment's and convey the decision for further action like repair from outside agencies or write-off to higher authority.
- For write-off of equipment, records are updated by respective In-charge and same is authenticated by core committee and principal.
- Accordingly, such equipment is written-off at college level with consent of Registrar and Principal, standard Accounting Procedures are followed for write-off of equipment.
- The Answer Sheets are preserved for a period of one year as per the provisions of the University of Mumbai circular from time to time. The Registrar identifies such answer books and proposes for it to be scrapped in the Infrastructure Committee.
- The Library Committee identifies old books, outdated books, damaged books, newspapers, periodicals & magazines etc. from time to time and proposes for it to be scrapped, the minutes of the meeting of the library committee are sent to the principal for final approval.



Prof. Vikram Patalbansi  
Dy. Director  
Late Bhausaheb Hiray S. S. Trust's  
Institute of Computer Application



President  
Late Bhausaheb Hiray S. S. Trust's  
Institute of Computer Application



# Contract

MyacSerCon/134

Date: 18/05/2022

**MERCURY**®

AIR-CONDITIONERS PVT. LTD.

## Contract To

### HIRAY COLLEGE OF ARTICHTECTURE

NR. KHERWADI POLICE STATION, BANDRA EAST,  
Mumbai,  
Maharashtra,  
India

## Contract Details

PO Number :  
PO Date :  
Category : AMC

Kind Attn : Mr. PRAFUL DHANDE

## Installation Details

Contract Type : 4 SCH. ORDINARY  
Duration : 12Months - (01/05/2022 to 30/04/2023)  
Mobile : 7208339579  
Address : **HIRAY COLLEGE OF ARTICHTECTURE**  
NR. KHERWADI POLICE STATION, BANDRA EAST,  
Mumbai,  
Maharashtra,  
India

No	Equipment	HSN/SAC	Rate	Tax	Amount
1	DAIKIN 5.5 TR DUCTABLE- 7208339579-2 <b>Location:</b> BASEMENT STAFF ROOM	9985	₹ 7,150.00	-	₹ 7,150.00
2	L G 1.5 TR SPLIT-7208339579-14 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 1,950.00	-	₹ 1,950.00
3	DAIKIN 2.0 TR SPLIT- 7208339579-11 <b>Location:</b> AUDITORIUM - GRND FLR	9985	₹ 2,600.00	-	₹ 2,600.00
4	CARRIER 1.5 TR SPLIT.- 7208339579-25 <b>Location:</b> ROOM NO- 1 - 3RD FLR	9985	₹ 1,950.00	-	₹ 1,950.00
5	BLUE STAR 3 TR DUCTABLE- 7208339579-1 <b>Location:</b> BASEMENT CONFERENCE ROOM	9985	₹ 3,900.00	-	₹ 3,900.00
6	DAIKIN 2.0 TR SPLIT- 7208339579-8 <b>Location:</b> AUDITORIUM - GRND	9985	₹ 2,600.00	-	₹ 2,600.00

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No	Equipment	HSN/SAC	Rate	Tax	Amount
	FLR				
7	MITSUBISHI 2.0 TR SPLIT-7208339579-5 <b>Location:</b> AUDITORIUM - GRND FLR	9985	₹ 2,600.00	-	₹ 2,600.00
8	MITSUBISHI 2.0 TR SPLIT-7208339579-9 <b>Location:</b> AUDITORIUM - GRND FLR	9985	₹ 2,600.00	-	₹ 2,600.00
9	L G 1 TR SPLIT-7208339579-26 <b>Location:</b> ROOM NO- 11 - 3RD FLR	9985	₹ 1,300.00	-	₹ 1,300.00
10	L G 2.0 TR SPLIT-7208339579-17 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 2,600.00	-	₹ 2,600.00
11	CARRIER 1 TR SPLIT.-7208339579-24 <b>Location:</b> ROOM NO- 13 - 3RD FLR	9985	₹ 1,300.00	-	₹ 1,300.00
12	L G 1.5 TR SPLIT-7208339579-12 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 1,950.00	-	₹ 1,950.00
13	L G 1.5 TR SPLIT-7208339579-21 <b>Location:</b> GUEST ROOM - 3RD FLR	9985	₹ 1,950.00	-	₹ 1,950.00
14	MITSUBISHI 2.0 TR SPLIT-7208339579-6 <b>Location:</b> AUDITORIUM - GRND FLR	9985	₹ 2,600.00	-	₹ 2,600.00
15	L G 2.0 TR SPLIT-7208339579-18 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 2,600.00	-	₹ 2,600.00
16	CARRIER 1 TR SPLIT.-7208339579-22 <b>Location:</b> GUEST ROOM - 3RD FLR	9985	₹ 1,300.00	-	₹ 1,300.00
17	L G 1.5 TR SPLIT-7208339579-4 <b>Location:</b> PRINCIPAL CABIN - GRND FLR	9985	₹ 1,950.00	-	₹ 1,950.00
18	MITSUBISHI 2.0 TR SPLIT-7208339579-10	9985	₹ 2,600.00	-	₹ 2,600.00



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No	Equipment	HSN/SAC	Rate	Tax	Amount
	<b>Location:</b> AUDITORIUM - GRND FLR				
19	CARRIER 1 TR SPLIT.- 7208339579-23 <b>Location:</b> ROOM NO- 14 - 3RD FLR	9985	₹ 1,300.00	-	₹ 1,300.00
20	MITSUBISHI 1.5 TR SPLIT.- 7208339579-3 <b>Location:</b> ADMIN CABIN - GRND FLR	9985	₹ 1,950.00	-	₹ 1,950.00
21	L G 1.5 TR SPLIT-7208339579-15 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 1,950.00	-	₹ 1,950.00
22	L G 1 TR SPLIT-7208339579-20 <b>Location:</b> HR CABIN - 1ST FLR	9985	₹ 1,300.00	-	₹ 1,300.00
23	MITSUBISHI 2.0 TR SPLIT- 7208339579-7 <b>Location:</b> AUDITORIUM - GRND FLR	9985	₹ 2,600.00	-	₹ 2,600.00
24	L G 1.5 TR SPLIT-7208339579-13 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 1,950.00	-	₹ 1,950.00
25	L G 2.0 TR SPLIT-7208339579-19 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 2,600.00	-	₹ 2,600.00
26	L G 2.0 TR SPLIT-7208339579-16 <b>Location:</b> COMPUTER ROOM - 1ST FLR	9985	₹ 2,600.00	-	₹ 2,600.00
27	L G 1 TR SPLIT-7208339579-27 <b>Location:</b> ROOM NO- 10 - 3RD FLR	9985	₹ 1,300.00	-	₹ 1,300.00
28	L G 2.0 TR SPLIT-7208339579-30 <b>Location:</b> STAFF ROOM - 1ST FLR	9985	₹ 2,600.00	-	₹ 2,600.00
29	MITSUBISHI 2.0 TR SPLIT- 7208339579-38 <b>Location:</b> LIBRARY LECTURE ROOM	9985	₹ 2,600.00	-	₹ 2,600.00
30	MITSUBISHI 2.0 TR SPLIT- 7208339579-33 <b>Location:</b> LIBRARY	9985	₹ 2,600.00	-	₹ 2,600.00



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No	Equipment	HSN/SAC	Rate	Tax	Amount
31	L G 1.5 TR SPLIT-7208339579-39 <b>Location:</b> A/C'S DEPARTMENT	9985	₹ 1,950.00	-	₹ 1,950.00
32	PANASONIC 1.0 TR WINDOW-7208339579-28 <b>Location:</b> SERVER ROOM - 1ST FLR	9985	₹ 1,300.00	-	₹ 1,300.00
33	mitsubishi 2.0 TR SPLIT-7208339579-32 <b>Location:</b> LIBRARY	9985	₹ 2,600.00	-	₹ 2,600.00
34	MITSUBISHI 2.0 TR SPLIT-7208339579-37 <b>Location:</b> LIBRARY LECTURE ROOM	9985	₹ 2,600.00	-	₹ 2,600.00
35	MITSUBISHI 2.0 TR SPLIT-7208339579-34 <b>Location:</b> LIBRARY	9985	₹ 2,600.00	-	₹ 2,600.00
36	MITSUBISHI 2.0 TR SPLIT-7208339579-35 <b>Location:</b> LIBRARY	9985	₹ 2,600.00	-	₹ 2,600.00
37	L G 1 TR SPLIT-7208339579-29 <b>Location:</b> DIRECTOR ROOM -1ST FLOOR	9985	₹ 1,300.00	-	₹ 1,300.00
38	MITSUBISHI 2.0 TR SPLIT-7208339579-36 <b>Location:</b> LIBRARY	9985	₹ 2,600.00	-	₹ 2,600.00
39	MITSUBISHI 1.5 TR SPLIT.-7208339579-31 <b>Location:</b> STAFF ROOM 1ST FLR	9985	₹ 1,950.00	-	₹ 1,950.00

Total Amount ₹ 90,350.00  
Round off ₹ 0.00

**GRAND TOTAL ₹ 90,350.00**

**Final Total in words :** Ninety Thousand Three Hundred Fifty INR-Only





## Terms and Conditions

### TERMS AND CONDITIONS

1. STANDARD CONTRACT: During the validity of this type of AMC, depending upon the nature and frequency of the scheme subscribed by or applicable to the Customer, Company will provide services during normal working hours (excluding public/bank holidays) and during the AMC period. Any additional visits apart from the contract terms would be charged extra as per prevailing rates.

2. SEMI COMPREHENSIVE SERVICE: In case of any breakdown due to damage of any specified spare parts during the contract period i.e. (i) Fan Capacitor; (ii) Running Capacitor; (iii) Relay - Starting / PTC; (iv) Magnetic Switch/ Transformer; (v) Coil Sensor/ Room Sensor, the same shall be replaced free of cost and as regards the PCB and the Fan motor, the same shall be repaired free of cost. However if repairs are not possible due to the condition of damage / deterioration or mal/non malfunctioning ( Damage ) for whatsoever reasons, the replacement cost shall be borne by the customer. It is hereby further clarified that save and expect as above, all other parts such as; (a) Compressor, (b) Remote Handset (c) Plastic Items; (d) Air Filter; (e) Sheet Metal Parts; (f) Condenser & Evaporator coils; (g) Voltage Stabilizer and Scanners; (h) Circuit Breaker; (i) Thermocol parts etc. are not covered the AMC and any break down due to any Damage, shall be charged per inspection and if any parts (not covered in the AMC) are to be replaced/repared, the same shall be charged as per the prevailing rate card and costs of available spare parts. Customer agrees that company will replace or repair the parts as per its sole judgment after technical supervision and assessment (j) AMC will not be applicable to any accessory external to the Equipment.

### 3. COMPREHENSIVE SERVICE):

A. The service will include (i) Routine services (frequency as per client's requirement, specified in the AMC); (ii) attending to equipment break down, if any;

B. The following spare parts shall be replaced free of cost in case of any breakdown during AMC period

1. Compressor 2. Fan motor 3. P.C.B 4. Magnetic Switch 5. Transformer 6. Refregent Gas Charging if necessary

C. Following spare parts which are not covered Under AMC are as follows.

1. Plastic Items/ Front Grill assy/ Panel 2. Air Filter 3. Sheet Metal Parts 4. Condenser & Evaporator Coils  
 5. Remote Control ( If mishandeling/Broken ) 6. Voltage Stabilizer and Scanner. 7. Circuit Breakers ( MCB Sequencer )

8. Thermocol Parts 9. Any damage due to site condition, rats & insects are not covered in AMC

4. PAYMENT TERMS: 100% of the Contract value including taxes, in advance by Cash or Cheque in favor of MERCURY AIR CONDITIONERS PVT LTD.

5. AMC PERIOD & VALIDITY: Services under AMC will commence from the date of signing of AMC subject to realization of Cheque. In case AMC starts after expiry of warranty period, AMC acceptance will be after inspection of air conditioners by our engineers.

6. SPECIFIC EXCLUSIONS: (a) Company's liability under this AMC shall be limited to ensuring the Equipment to function in proper working conditions (reasonable wear and tear excepted) and no other liability, whatsoever, financially or otherwise including the obligation to up-gradation of the Equipments will be undertaken by Company. (b) Unless specifically agreed by Company, company will not, under any circumstance, be liable and the Customer will alone bear the cost and consequences of (i) site visit/inspection charges by reason of non-working of Equipment due to negligence, misuse, damage due to rat problem, rain water, moisture, seepage, fire or any force majeure event; (ii) any problem due to interruption or variation of electric current; (iii) any parts supplied/manufactured by the respective manufactures/suppliers or for non-availability/ short supply or delay in supply of the spare parts; (iv) for any consequential/liquidated damages or losses due to failure or inadequate performance of Equipment for any reason, whatsoever, under the AMC; (c) Notwithstanding anything contained herein or as may be implied by any law, the total aggregate liability of Company for all



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or any alleged loss arising out of any proven breach and/or non observance and/ or non performance of AMC by Company shall not, under any circumstances, exceed the total amount of AMC (less taxes) paid by Customer for the current period.

7.FORCE MAJEURE: Failure to provide Services shall not be construed as breach of AMC by Company due to Force Majeure conditions, which are beyond the reasonable control of company such as result of Act of God, lighting, fire, storm, floods, earthquake; Act of public enemy, war (declared or undeclared), terrorism, sabotage, riot, insurrection, epidemic; strike, lockout, industrial disturbance or any conditions arising from similar causes.

8.VALIDITY: (i) Services will be effective during the validity period of the AMC specified overleaf and subject to realization of Cheque. (ii) The Customer shall pay the AMC payment before the expiry of the AMC period so as to ensure uninterrupted service. (iii) In case AMC starts after warranty period, notwithstanding having accepted the payment for the Service, AMC shall be subject to physical and technical inspection of the Equipment. (iv) After warranty period offered by Manufacturer; or upon expiry of AMC; or before renewal of AMC, company shall have the right to examine the Equipment at the costs of Customer to verify if the same is in a Serviceable state; (v) if upon inspection any part is required to be repaired or replaced, the same shall be done at the cost of customer; (vi) If pending such inspection, any payment is already remitted by Customer, and the Equipment is found to be completely damaged, or in deteriorated condition, or if Customer fails to pay the cost repairs or replacement of parts, company shall have the right to terminate AMC by refunding AMC payment after deducting applicable inspection charges and costs; (vii) upon renewal, the prevailing AMC price shall be subject to revision. (viii) Notwithstanding anything contain herein, the AMC will become voidable at the option of company if the Equipment is shifted from its original place of installation, or if the same is transferred to another person, or is misused or, dismantled or, altered or, serviced by anybody other than Company's authorized staff without expressed consent in writing from Company; (ix) On termination Company's obligations will automatically come to end.

9.CUSTOMER'S RESPONSIBILITY: (i) Routine maintenance and proper operation of Air conditioners, including regular cleaning of Air filters shall be ensured by the customer; (ii) The customer will be responsible for providing appropriate electric power supply to the Equipment. (iii) In case of three-phase supply, proper load balancing shall be ensured by the user; (iv) The Customer will be responsible for maintaining circuit breakers and voltage stabilizers for stable power supply; (v) Routine servicing and repairs will only be done by Company; (vi) if the Customer wishes to shift the Equipment to any place other than the place of installation, the Customer shall do the same at his own cost risk. however, if Company carries out re-installation, the same will be charged separately; (vii) In case, shifting/ reinstallation/ handling/ repairs/ replacement of any part of Equipment are carried out by third parties, Company shall not be responsible for the same and Company shall have the option to terminate the AMC and no refund will be permissible for the remainder period; (viii) other responsibilities are (a) to ensure the equipment is used as a person of ordinary prudence; (b) to use the same in accordance with the specification and instructions as specified by the manufacturer; (c) to provide free access to the authorized technicians of Company.

10.TERMINATION: (i) Either party shall be at liberty to terminate the AMC, without assigning any reason after servicing one month's notice; (ii) Services provided for part of the month shall be treated as provided for the full month; (iii) AMC charges have been structured based on the premise that the AMC shall be valid throughout the year and the terms offered herein, however in case of termination by the Customer, company agrees to refund AMC amount after deducting cancellation charges for the unexpired period equal to 10% of the original basic amount. No refund of taxes, collected at the time of signing of AMC shall be provided.

11.NON SOLICITATION: Customer shall not hire, appoint and employ any employee of the other party under any terms of appointment or employment, either contractually or as an employee, during the tenure of this AMC and a further period of six (6) months from the date of expiry of AMC or within six months from the termination of such employee, whichever is later. In case Customer desires to engage any of such employees of Company, Customer will have to pay compensation equal to twelve (12) months of total salary, irrespective of nomenclature used under terms of contract between the employee and Company to Company.

12.ENTIRE CONTRACT: Notwithstanding anything contained to the contrary under any previous agreement whether verbal or written, work order etc, this AMC with all its appendices shall constitute the entire agreement between the Parties as to the subject matter hereof and it cancels and replaces any prior oral or written agreement on the same subject.



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13.REMEDIES: Each Party hereto agree that any remedy or right conferred upon either Party for breach hereof shall be in addition to and without prejudice to all other rights and remedies available to it, whether under law or otherwise.

14.NON-ASSIGNMENT: This AMC shall not be assigned except without prior written consent of the company.

15.GOVERNING LAW: This AMC shall, for all purposes, be governed by and construed and enforced in accordance with the laws of India and shall be subject to exclusive jurisdiction of Courts at Mumbai only.

We agree to the Terms & Conditions of the contract / Performa and confirm the Annual Maintenance Contract

For **Mercury Air Conditioners Pvt Ltd**

Thank you for your Contract

**Customers Signature with Rubber Stamp**

Name : **HIRAY COLLEGE OF ARCHITECTURE**

Quotation Period: **01/05/2022 To 30/04/2023**

Quotation No: MyacSerCon/134

Dated : 18/05/2022

Cheque No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Amount: **₹ 90,350.00**

Place : **Mumbai**

For Mercury Air-conditioners Pvt. Ltd.

Authorized Signatory



02266549999



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# Platinum Maintenance Agreement (Contract number [C-S-7-97-22-9057])

TK Elevator India Private Limited (Formerly known as thyssenkrupp Elevator India Private Limited) agrees to maintain Purchaser's equipment as outlined in this Contract. We will endeavour to provide a comprehensive maintenance program to maximize the performance, safety, and life span of your equipment.

**Purchaser:** DR. BALIRAM HIRAY COLLEGE OF  
ARCHITECTURE  
S. NO.341, GOVERNMENT COLONY,  
BANDRA(EAST), MUMBAI-400051.

Hereafter referred to  
as "Purchaser"

**Location:** ABOVE PREMISES

Hereafter referred to as  
"Premises"

**By:** TK Elevator India Pvt Ltd  
INIZIO,101-104,1ST FLOOR,  
CARDINAL GRACIOUS ROAD,  
ANDHERI (EAST), MUMBAI - 400059  
Telephone: 022-66902300  
Fax :022 - 66902399

Hereafter referred to as  
"TK Elevator India Private Limited"

## Units to be maintained - Hereafter referred to as "Equipment"

LM NO.	Unit Quantity	Manufacturer	Type of Unit	Location	Number of Floors
S9057	TWO	TKE	ELEVATOR		6 STOPS
S9058					



## 1. Systematic Maintenance and Annual Inspection Service

TK Elevator India Private Limited will provide trained and qualified employees to provide routine maintenance, examination, and lubrication service according to the TK Elevator India Private Limited Maintenance system for purchaser's equipment 12 times a year, during normal business hours, Monday through Saturday, 9.00 am to 5.30 pm (except scheduled holidays). We will furnish the necessary lubricants and cleaning materials, including the replacement of hydraulic fluid and machine gear oil.

TK Elevator India Private Limited will annually test all safety devices in accordance with relevant safety standards with the exception of full load testing, which shall be at additional cost. If during safety test TK Elevator India Private Limited finds a non-conformity which makes the equipment unsafe to use as per TK Elevator India Private Limited or Government safety Norms, then, TK Elevator India Private Limited reserves the right to shut down the equipment until this non conformity is rectified. In case the non-conformity is found to be due to components which are not covered in the contract, TK Elevator India Private Limited will charge for those components. Customer agrees to replace these at additional cost. In case the customer does not replace these components within time frame recommended by TK Elevator India Private Limited, then TK Elevator India Private Limited reserves the right to shut down the Equipment.

In addition, TK Elevator India Private Limited will attend to Premises to assist with the annual government inspection. All associated costs for such inspections will be borne by Purchaser. At the request of the Purchaser, TK Elevator India Private Limited will arrange access for other trades to the lift wells, the lift pits, and machinery rooms. No additional charge will be made for this service if it is provided during the time TK Elevator India Private Limited is in attendance at the Premises for routine maintenance services. This agreement does not include for any additional maintenance service or standby coverage above and beyond those stipulated without additional cost to purchaser.

## 2. Stoppage, Malfunction, Special Service Requests

TK Elevator India Private Limited shall attend to stoppages and malfunctions, during 24 hours per day, 7 days per week which jeopardize passenger safety as reported by or for the purchaser to our Call Center at no additional charge to the owner. Should attendance be required outside during normal business hours, only such adjustments and minor temporary repairs will be effected as then can be carried out by the attending employee. All other work will be carried out during normal business hours.

When the reported nature of a malfunction or stoppage is not detrimental to the safety of persons, then attendance to the same shall be carried out during normal business hours. When the reported nature of malfunction is not significant effect on the service provided by the Equipment, then attendance to the same shall be carried out during TK Elevator India Private Limited's next visit to the Premises pursuant to routine maintenance.

In the event attendance to stoppages or malfunctions is required as a direct result of misuse, vandalism or causes outside the reasonable control of TK Elevator India Private Limited, this shall constitute "Additional Service." Purchaser agrees to pay the costs for any necessary replacement parts, as well as the applicable regular time and/or overtime rates for labor, as determined by TK Elevator India Private Limited's response during or outside of normal business hours.

Chargeable labor rates are assessed for travel time, travel expenses, and time spent on the job.

## 3. Component Replacement

Throughout the duration of this Agreement, TK Elevator India Private Limited shall replace or repair, free of charge, the following range of components for reasons related to normal wear and tear. Coverage shall be inclusive of, ropes, inverter systems, and controller parts to be inclusive of printed circuit boards, machine replacement is excluded however repair is included. Sub components inclusive of, rollers, bearings, solenoids, coils, Line chock, brake shoe liners, Door Lock contacts, contactors, relays, push buttons, door operator VVVF drive, car door safety device limit switches, governor, hoist way door locks, indicators, and other minor mechanical parts shall also be included except as excluded elsewhere.

Where escalator, moving walks, or other passenger conveyance equipment is covered under the scope of this Agreement, controller parts to inclusive of printed circuit boards, steps, and step chains, Subcomponents steps rollers, handrail bearing, safety switches, magnetic switches, combs (Plates) shall also be included for repair or replacement in all cases related to normal wear and tear.

Components will be furnished by the TK Elevator India Private Limited on exchange basis under which the replaced components become the property of the TK Elevator India Private Limited

## 4. Product Information

Purchaser agrees to provide to TK Elevator India Private Limited with current wiring diagrams that reflect all changes, parts catalogs, diagnostic passwords, and maintenance instructions for the equipment covered by this Agreement (we will supply all of the above for all TK Elevator India Private Limited at no additional cost). Purchaser agrees to authorize TK Elevator India Private Limited to produce single copies of any programmable device(s) used in the equipment for the purpose of archival back-up of the software embodied therein. These items will remain Purchaser's property.

## 5. Equipment Access

Purchaser shall permit TK Elevator India Private Limited, its employees and contractors, access to the equipment and the landings, lobbies and machine rooms associated with covered equipment to ensure fulfillment of all obligations hereunder. TK Elevator India Private Limited staff shall comply with any reasonable directions of purchaser or designated officer related to access to the premises, or to any part thereof. Purchaser agrees not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the equipment during the term of this Agreement.

Purchaser shall endeavor to protect the equipment and the necessary facilities, and not allow any other person to enter the machine rooms and shaft. If manual rescue operation is performed in emergency situations, Purchaser shall ensure it is performed by trained persons. You agree to provide a suitable machine room including secured doors, waterproofing, lighting, ventilation and heat to maintain the room within the manufacturers recommended range. You also agree to maintain the elevator pit, shaft, and machine room in a dry and clean condition at all times. Should water or other liquids become present, you will contract with others for removal and the proper handling of such liquids prior to TK Elevator India Private Limited taking corrective action.





## 6. Price

The net price for the services will be as stated in Annexure I of this agreement and taxes will be charged extra (i.e. as applicable at the time of invoicing). The price will be annually adjusted in accordance under clause 12 of this agreement. Sum shall be exclusive of all Taxes. Equal instalments shall be payable by Purchaser yearly in advance upon submission of tax invoice by TK Elevator India Private Limited. Tax rates stated in Annexure I have been considered at the GST rates available in Public domain as on date of submission of our price Offer, with the assumption that GST would be implemented from 1 July 2017. In case of change in the appointed date and/or such rates, the revised taxes would apply. Further, if there is any amendment or variation in the rates or methodology for charging indirect tax on sale of goods and / or services/ Work Contract, and / or should any new levies be imposed in respect of the activities or events under this Offer then the same shall be payable by the Client, as applicable and in addition to the Contract Value as stated herein. The commensurate input cost reduction in the price of goods and or services due to reduction in rate of tax on supply of goods and or services and or the benefit of input tax credit has been considered in the price stated in Annexure I.

## 7. Overdue Invoices

TK Elevator India Private Limited reserves the right to assess a service charge of 1½ % per month, or the highest legal rate, whichever is less, to all overdue invoices. If you do not pay any sum within fifteen (15) days from the billing date, we may also choose to do one of the following: 1) suspend all service until all amounts due have been paid in full, or 2) declare all sums for the unexpired term of this agreement due immediately and terminate this Agreement. If TK Elevator India Private Limited elects to suspend service, we shall not be responsible for damages or injuries to persons or property from the lack of service. Upon resumption of service, Purchaser will be responsible for payment to TK Elevator India Private Limited of any costs we incur as a result of the suspension of service. Time is of the essence.

## 8. Term

This Agreement for outlined equipment is effective for one (1) year (s) starting June 15, 2022 and is non-cancellable, except with ninety (90) days written notice for reasons of non-performance. "Non-performance" is defined as our inability to remedy any deficiencies within forty-five (45) days after receiving written notification from Purchaser.

## 9. Continuity of Service

To ensure continuous service to Purchasers Equipment, it is highly recommended that Purchaser renews the Contract at least 30 days prior to the end of service period stated in Clause 8.

## 10. Safety

You agree to provide our personnel a safe place in which to work. We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place in which to work.

You agree to accept our sole and reasonable judgment as to the means and methods to be employed for any corrective work under this Agreement. If TK Elevator India Private Limited's inspection of a piece of equipment serviced under this Agreement reveals an operational problem which jeopardizes the safety of the riding public, TK Elevator

India Private Limited may shut down the equipment until such time as the operational problem is resolved. We will immediately advise you in writing of such action, the reason for such action, and whether the proposed solution is covered by the terms of this Agreement.

Purchaser agrees to instruct or warn passengers in the proper use of the equipment and to keep the equipment under continued surveillance by competent personnel to detect irregularities between equipment examinations. Any safety condition that may indicate the need for correction before the next regular examination must be reported with diligence by Purchaser. Purchaser agrees to shut down the equipment immediately upon manifestation of any irregularities in operation, notify us at once, keep the equipment shut down and display the shutdown status conspicuously until the completion of any repairs.

You agree to give us verbal notice immediately and written notice within ten (10) days after any occurrence or accident in or about the elevator.

## 11. Coverage Limitations

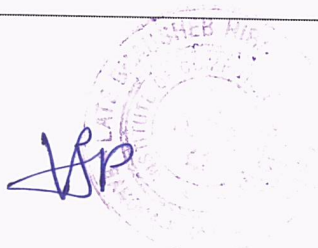
We shall not be obligated to service or make renewals or repairs without additional charge upon the equipment by reason of misuse of the equipment, another's negligence, loss of power, blown fuse(s), tripped stop switches, theft, vandalism, explosion, fire, power failure, water damage, storm, lightning, nuisance calls, acts of civil or military authorities, strikes, lockouts, force majeure, or any other reason or cause beyond our control. In the event any component of the elevator becomes obsolete, outmoded, or is no longer manufactured by the original manufacturer or available in the open market or in TK Elevator India Private Limited opinion cannot be repaired, replacement of such upgraded components shall be at Purchasers expense. The scope of this Agreement does not provide coverage for inspection of cosmetic, construction, or ancillary components of the system, including the finishing, repairing, or replacement of the cab enclosure, ceiling frames, panels, and/or fixtures, hoist way door panels, door frames, sills, car flooring, floor covering, lighting fixtures, ceiling light bulbs and tubes, main line power switches, breakers, feeders to controller, hoist way wiring, hydraulic elevator jack outer casing, buried piping, alignment of elevator guide rails, smoke and fire sensors, communication devices, security systems, access control or monitoring systems, batteries, air conditioners, heaters, ventilation fans, voice annunciator, intercom and all other items as set forth and excluded in this Agreement. For escalators, moving walks, or other passenger conveyance equipment's the scope of agreement does not provide coverage for nor imply inspection of cosmetic, construction or ancillary components like balustrades, handrail belt, trim moldings (skirting), lightings, power lines to equipment, deck covers, trusses, step demarcation lighting, balustrade lighting, soffit lighting in truss.

## 12. Economic Adjustments

The price as stated in this Agreement shall be adjusted annually, to accommodate increase in overall service costs. Notwithstanding the cause necessitating the change, the pricing may also increase or decrease in the event the equipment is modified from its present state.

## 13. Other

TK Elevator India Private Limited shall not be liable for any loss, damage or delay caused by acts of government, labor, troubles, strikes, lockouts, fire, explosions, theft, riot, civil commotion, war, malicious mischief, acts of God, or any cause beyond its control, and in no event shall TK Elevator India Private Limited be liable for any damages, nor any consequential, special, or indirect damages. TK Elevator India Private Limited shall be liable for any direct damage caused by its employees to the equipment while under the Company's care and control except under those conditions as noted above. During the duration of this Agreement, we will not be obligated to install new attachments or parts upon the



equipment as recommended or directed by insurance companies, any governmental agency or authority, or any third party, nor shall we be required to make any changes to the existing design or function of the unit(s). In light of the comprehensive nature of this Agreement, throughout said term, in the event that the Agreement is terminated for any reason other than non-performance on behalf of TK Elevator India Private Limited prior to completion of the full term, TK Elevator India Private Limited shall be entitled collect costs incurred for any major repair or component replacement works on a pro-rata basis of the full term of the Agreement. In the event of the sale, lease, or other transfer of the equipment(s) described herein, or the premises in which they are located, Purchaser agrees to see that such successor is made aware of this Agreement and assumes and agrees to be bound by the terms hereof for the balance of the Agreement, and subject to termination as herein provided, or otherwise be liable for the full unpaid balance due for the full unexpired term of the Agreement.

#### 14. Dispute Resolution

This Agreement shall be governed by and construed in all respects in accordance with the laws of India and the parties hereby submit to the jurisdiction of the courts of New Delhi in all matters relating thereto.

Both parties will attempt to resolve amicably any dispute, controversy or claim arising out of or in connection with this Agreement, including any question regarding its existence, validity, interpretation, breach or termination (a "Dispute"). Either party may give written notice (a "Dispute Notice") to the other party.

Any Dispute Notice that has not been resolved amicably within sixty (60) days from the date of such Notice (or such other longer period as agreed in writing by the parties) shall be submitted to the jurisdictional court for arbitration, which shall be conducted in accordance with the Arbitration Rules in effect at the time of applying for arbitration. The place of arbitration shall be in New Delhi and the language of the arbitration shall be English. Any arbitral award shall be final and binding on the parties, from the day it is made, and the Parties waive any right to refer any question of law and any right of appeal on the law and/or merits to any court.

#### 15. Special conditions

Any and all special or premium options or altered conditions to be included to this Agreement shall be noted in Annex 1. Such annex shall be executed by both parties and govern in the event of any contradiction to this Agreement.

#### 16. Acceptance

Your acceptance of this Agreement and its approval by an authorized manager of TK Elevator India Private Limited will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Agreement will be recognized unless included under an attached Annex1 that is duly executed by both parties. Should Purchaser acceptance be in the form of a purchase order or other similar document, the provisions of this Agreement and any Annex 1 will govern in the event of a conflict. This proposal together with any Annex 1 is hereby accepted in its entirety and shall constitute the entire Agreement as contemplated by TK Elevator India Private Limited and Purchaser. No agent or employee shall have the authority to waive or modify any of the terms of this Agreement without the written approval of an authorized TK Elevator India Private Limited manager.

In the event any portion of this Agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this Agreement.



## Annexure I

## 1. Worn- out Components

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## 2. Components / equipment's to be replace in mention schedule

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The components /equipment's listed above show considerable wear and tear and will have to be replaced in the near future. However, in order to provide the Purchaser with maximum utility from these items the TK Elevator India Private Limited accepts these components in their present condition with the clear understanding that the purchaser agrees to replace them at his cost whenever called up to do so. The "TK Elevator India Private Limited" reserves the right to terminate the agreement if such replacements are not carried out within the time stipulated by the company.

## 3. Special Terms &amp; Conditions, if any:

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## 4. Price Scheduling and Taxes -

Year	Start Date	End Date	Adjustment Percentage	Contract Value (net of tax)
2022-23	15.06.2022	14.06.2023	NA	1,69,050/- Net CV
				(+) 18% GST

Sr. No.	Description	GST Rates (%)
1	CGST	9%
2	S / UT GST	9%
3	IGST	

TK Elevator India Private Limited Service Representative	Purchaser Title
(Signature of Authorized Individual)	(Signature of Authorized Individual)

Name	Name
Date	Date



# VANYOJAK

Landscape Designer & Consultant

104, PARVATI APARTMENT, YESHWANT NAGAR, VAKOLA, SANTACRUZ, (EAST), MUMBAI-400055 Mob.9594136806

Ref.-HCC-1

GARDEN CONTRACT DETAILS

Date: 10-03-2023

To,

Principal / HOD,

Hiray College  
Kherwadi,  
Bandra (E.)

Sir,

**Sub: Maintenance of your college garden.**

Sir,

This is with reference to the discussion I had with Mr.Parab sir for the above mentioned work. As suggested we are enumerating below our **Scope of Work and Terms and Conditions** for the same.

## SCOPE OF WORK

- 1) Pruning and trimming of shrubs. In particular, dead or damaged limbs and foliage to be removed, and plants to be trimmed back a safe distance .
- 2) Clean-up within garden areas of plant debris and other rubbish.
- 3) Control of termites or insects that may damage or kill shrubs.
- 4) Fertilising and watering of trees when necessary and weed control of garden areas.
- 5) Removal and replacement of damaged or dead plants.
- 6) Weeds in garden are unavoidable and they will be discouraged by hand uprooting.

## MONTHLY MAINTANANCE CHARGES

1. Our fees for monthly maintenance of garden and Consultation for this work shall be Rs **7,000=00 only**.(Lumpsum Rupees seven Thousand Only.). The above fee shall be including travelling, one visit consultation and eight visit of Mali.



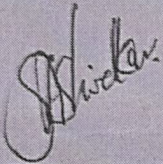


**You are requested to :-**

- a) Provide security of garden and materials during the contract period.
- b) Provide good quality of garden earth ,manure ,fertilizer and medicine.
- c) Provide free flowing water with pressure from nearby outlets and hose pipes to irrigate the garden beds
- d) Make arrangements to dispose out of premises any waste materials that may be generated during the course of maintenance of garden.

Thanking you,

Yours faithfully,



FOR, Vanyojak





# Multilink Systems Pvt Ltd

Hari Bhuvan, Zaver Rd, Next to Jain Temple, Mulund-West, Mumbai 400080

Ph : 022-25687771 ; email : multilink@multilinkmail.com

## Outsourcing Service contract :

**Customer Name : Hiray College ,Bandra**

**Dated : 4/12/2021**

**Period :** One year from the date of commencement of service  
Service commencement can begin within ten days of order confirmation

### 1] Nature Of Contract:

**It is purely an outsourcing contract for L1 + desktop engineer**

### 2] Resources:

One engineer with **minimum 2 years of relevant hardware & basic networking experience** will report 06 (Six) Days a Week to take care of day to day Computer hardware & OS calls as specified in the areas of support covered, which is listed below. The 'working hours' will be nine hours during the day (not after 9 pm & before 8 am). His holidays will be as per listed holidays of the customer

### 3] Travel Expenses :

All travel expenses incurred by the Engineers for travel from the 'site of their reporting' to other locations will be borne by customer

During any kind of lockdown if travel restrictions are enforced then extra travel cost would be discussed & shared (only for such period)

### 4] Backup arrangement:

In case, Engineer doesn't report in the morning for some reason, standby will be sent in the next half of the day in most of such cases.

Standby /Backup engineer will be arranged in case, the engineer provided goes on leave.

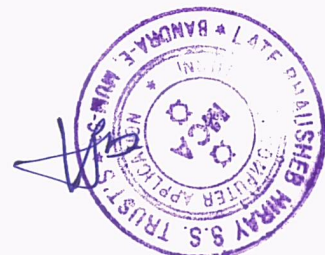
### 5] Areas of support covered by ENGINEER

Engineer can handle Daily routine calls such as:

- Day to Day problem solving on computer hardware, connectivity – node level.
- Diagnosis of hardware failures.
- Diagnosis of basic network related calls.
- Handling of Anti virus at nodes (A copy of Anti virus required at every node)
- O.S. support node level, loading basic applications.

Drivers support, configuration & tuning of O.S. at node level

- Basic Outlook /mail client related calls
- Basic applications (office/outlook/adobe and similar utilities) related support





# Multilink Systems Pvt Ltd

Hari Bhuvan, Zaver Rd, Next to Jain Temple, Mulund-West, Mumbai 400080

Ph : 022-25687771 ; email : multilink@multilinkmail.com

- Daily/weekly Back up as per policy; The backup is to be verified by the system in charge or relevant users. **Either Engineer or Multilink can not be held responsible for any kind of data loss.**

## 6] Handling of Virus calls

Virus call may be tried out by the engineer but results can not be guaranteed. It is strongly recommended to use Anti Virus Package to get proper support in case of critical situations of severe threat

## 7] Absorption of FM engineers

In no case, the person appointed as resident engineer at the customer site, can be a\_ Absorbed as employee or b\_ Given assignment on contract bases either during the contract period of Multilink or for 2 years from the termination of the contract with Multilink.

## 8] Replacement of Engineer

In case, Engineer leaves company, the suitable replacement or standby will be provided within 02 (Two) working days.

## 9] Site Maintenance Service : (Annexure I)

This is an additional service offered by senior team of Multilink in absence of IT incharge /IT administrator.

This is very much essential for managing such IT infra site with couple of servers and approx. 50-70 end point devices

## 10] Contract Termination :

Contract can be terminated by either party by giving one month notice.

## 10] Commercial :

Cost for the outsourcing of L1+ Desktop Engineer (2 yrs min exp) will be **Rs.2,95,000 + GST per year**.

## 12] Payment : Quarterly Advance on submission of bill



## INVOICE

<b>SELLER</b> <b>VAIDEHI COMPUTER</b> ROOM NO.7,M-2 WARD,B.M.C COLONY, SANTOSH NAGAR,GOREGAON EAST MUMBAI-400065. Mr.Pratap Panchal-7977886400 E-mail : vaidehicomputers07@gmail.com		<b>No:</b> VC/231003		<b>Date :</b> 24-01-2024	
		<b>Payment:</b> 100% ADVANCE.		<b>P.O.No.</b> Dated.	
<b>Buyer :</b> Dr.Baliram Hiray College Of Architecture S.No. 341, Near Kherwadi Police Station, Next to New English School, Government Colony, Bandra East, Mumbai-400051 <u>Mr.Praful-7208339579</u>		<b>Installation:</b>			
<b>Sr.No.</b>	<b>Description</b>	<b>Qty</b>	<b>Rate</b>	<b>Amou</b>	
1	AMC Charges Biometric Attendance Systems 1 Year Online & Onsite Support Free Firmware & Software Update. From 01/01/2023 to 31/12/2023	1	2500	2500	
<b>Rupees:</b>	TwoThousand Five Hundred Only			<b>Total:</b>	2,500.0
<b>PAN NO:</b> BABPP1026R <b>Bank Name:</b> Apna Sahakari Bank Ltd. <b>A/C NAME:</b> VAIDEHI COMPUTER <b>A/C NO.</b> 009012100004015 <b>IFSC Code:</b> ASBL0000009 <b>Terms &amp; Conditions</b> AMC is Valid for the One Year(Service Only). Any Repairing require,will be Charge as actual.					
This is Computer Generated Invoice				For <b>VAIDEHI COMPUTER</b>  Pratap K Panchal 7977886400  Authorised Signato	





17/02/2023

Date: **1882**

Sr No:

### For Office Use Only

Booking / Contract Number

Renewal



New



Additional



### Invoice Details

Customer Name (registered name)

Invoice Address Dr. Baliram Hiray College of  
Architecture, Kherwadi  
Bandra (East)

Postcode 400051

### Contract Period

Start Date 21 02 2023

End Date 20 02 2024

Auto-renewal



Yes



No

Hike

%

### Premise/Service Details

Service Address (if different)

Same as above

Postcode

Total Area Covered

(sq. ft)

Rate per sq. ft

Customer Tel. No. 7208339579

Customer E-mail

Customer  
Unavailability  
days

Day

Time

PCIPCPL Contact Nityanand

PCIPCPL Tel. No. 9987840652

PCIPCPL E-Mail

### Service Covered

GSS



IAM



PPS



IMM



IFM



Others

Service Frequency: 4 Services

### Pricing

Annual Value 42,500

+ GST as

applicable @ 18 %

7650

= Total Value 50,150

HSN Code

GST No.

Payment Terms Full Payment in Advance

Payment Mode

Cheque

Cash

Mode of payment: Cheque or cash payment is acceptable. All cheque payments to be made in favour of "PCI PEST CONTROL PRIVATE LIMITED" only. The customer is liable to pay bank charges arising as a result of bounced cheque and the charges will be accepted in cash only.

Customer Signature

Name in BLOCK LETTERS

Date

Signed for PCIPCPL

Name in BLOCK LETTERS

Employee Code

2163