



LATE BHAUSAHEB HIRAY S. S. TRUST'S INSTITUTE OF COMPUTER APPLICATION

ISO 9001:2015 CERTIFIED

S. No. 341, Next to New English School, Govt. Colony, Bandra (East), Mumbai 400 051.
Tel. 91-22-2657 0986 / 892 Telefax : 91-22-2657 3181 Website : www.hiray.edu.in E-mail : director@hiray.org.in



**LATE BHAUSAHEB HIRAY COLLEGE S.S. TRUST'S
INSTITUTE OF COMPUTER APPLICATION**
(AFFILIATED TO UNIVERSITY OF MUMBAI)



Academic & Administrative Audit AND Gender Audit

Conducted by

IQAC Cluster

Physical Visit - 05/05/2023

Auditors :-

Prof. (Dr.) Ayub Shaikh
I.C.S. college, Khed
Coordinator Audit cell
IQAC cluster

Dr. Amelia Antony
Principal & Chairman
WDC, St, Paul College
Ulhasnagar, Mumbai.



AAA and Gender Audit

Visit Schedule

**Late Bhausaheb Hiray S.S.Trust's Institute of Computer Application,
Bandra(E) Mumbai**

Date- 05/05/2023: 9:30 A.M.

Sr.NO.	Activity	Time
I	Interactions Part-1 1) Principal 2) Chairman, G.C. 3) Chairman, CDC. 4) IQAC 5) Registrar 6) Head of Departments.	9:30 A.M. To 10:30 A.M.
II	Interactions part-2 7) <i>WDC</i> 8) <i>Women employee</i> 9) Mandatory cells and committees. 10) Best practices and Institutional distinctiveness.	10:30 A.M. To 11:30 A.M.
III	Visits 1) <i>Women's facilities</i> 2) Academic departments (25%)(Verification of departmental documents). 3) ICT Infrastructure 4) Research Center 5) Library-ICT 6) Examination department. 7) NSS and NCC. 8) Facilities and infrastructure for physical disable. 9) Waste management system. 10) Sports and cultural.	11:30 A.M. To 1:00 P.M.
IV	Lunch	1:00 P.M. To 2:00 P.M.



GENDER AUDIT

Conducted by

IQAC CLUSTER INDIA

(Reg.No.MAH/236/2021/PUNE)

FOR LATE BHAUSAHEB HIRAY S.S. TRUST'S INSTITUTE OF COMPUTER APPLICATION

The Gender Audit Committee visited LATE BHAUSAHEB HIRAY S.S. TRUST'S INSTITUTE OF COMPUTER APPLICATION on:

Day: Friday	Date: 05-05-2023	Time: 9:30am
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The External Peer committee members for Gender Audit appointed by IQAC Cluster India are:

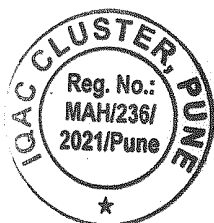
No	Name	Designation	Address	Signature
1.	Dr. Amelia Antony	Chairman	Dr. Amelia Antony Principal and Chairman WDC, St. Paul College, Ulhasnagar, Mumbai	
2.	Prof. (Dr.) Ayub Shaikh	Member	Dr. Ayub Shaikh Coordinator Audit Cell IQAC Cluster I.C.S, College, Khed	

Authorities of the organization who interacted with the Gender Audit team are:

No	Name	Designation	Address	Signature
1.	Ms. Pranjali Hiray	Management representative	26, Lotus Court, J. Tata Road, Churchgate, Mumbai-400020	
2.	Mr. Vikram Patalbansi	Director	Flat No. B-301, B-Wing, Paras Villa Co-op Housing Society, Plot No 46, Sector 50 (old) Seawoods, Nerul, Navi Mumbai, Thane-400706	
3.	Ms. Rashmita Pradhan	CDC member	D-10/102, Rutu Estate, Patalipada, Ghodbunder Road, Thane (w)-400607	
4.	Mr. Vikram Patalbansi	IQAC In charge	Flat No. B-301, B-Wing, Paras Villa Co-op Housing Society, Plot No 46, Sector 50 (old) Seawoods, Nerul, Navi Mumbai, Thane-400706	
5.	Mr. Anil Parab	Registrar or equivalent	22/A 3231, Prasad Co. Ho. Soc., Abhyudaya Nagar, Kalachowki, Mumbai-33	
6.	Ms. Rashmita Pradhan	Teacher representative	D-10/102, Rutu Estate, Patalipada, Ghodbunder Road, Thane (w)-400607	

The Gender Audit report has been submitted by IQAC Cluster India on: 05-05-2023

Principal



CHAIRMAN
Audit Team IQAC CLUSTER
Chairman of Committee.
Pune

Section I: Basic Details of the Organization:

I	Name of the Trust/ Society Address Phone no: E-mail Year of Establishment:	Late Bhausaheb Hiray S.S.Trust Malegaon, district-Nashik 022-31621953 <u>hirayarch@yahoo.co.in</u> 1977
II	Name of the College/ Institute:	Late Bhausaheb Hiray S.S. Trust's Institute of Computer Application
	Address:	S.No. 341, Government Colony, Opposite Kherwadi Police Station, Bandra (E), Mumbai – 400 051.
	Year of Establishment	2001
	Authority Name& phone No.:	Mr.Vikram Patalbansi , 9619455631
	Coordinators name & Phone no	Ms. Rashmita Pradhan, 9769836532
	Contact Details: 1. Telephone no with STD code 2. Fax no: 3. Mobile no of the organization 4. Organizational email:	 022-31621953 N.A. 8291679488 <u>director@hiray.org.in</u>

	5. Website address:	http://www.hirayica.edu.in/
III.	Institutional Status 1. Affiliating University: 2. Affiliation Status: 3. UGC Approval 4. Financial Status:	Permanent/ one year/ two years/ three years - 23 N.A. Date : Aided : <ul style="list-style-type: none"> • Grant in Aid • Grant in Aid + self-financing. • Self-financing only
IV.	Type of College:	a) Affiliated/ Autonomous b) Women's College / Co-ed College. c) Urban / Rural / Tribal
V.	Type of Faculty/Programme	Single Faculty / Multi faculty/ Schools Arts/ Commerce/ Science/ BBA/ BCA/ Engineering/ Pharmacy/ Education/ Sports/ Management/ Law / liberal Arts/ Health Science/
VI.	Special status conferred UGC-Special Assistance Programme	UGC/CSIR/DST/DBT/ICMR etc (give details) DST Star Scheme UGC-CPE Any other (Specify)

3. Gender ratio of management staff (Principal/ Vice Principal/ In charges/ office in-charge and governing body).

	Governing / Apex body	Principal/ Vice Principals/ In charges/ Heads of Department/ IQAC incharge	Office/ Admin incharge/ Accounts head/ other office authority	Total
Academic Year 1	2021-22			
Male	2	1	2	5
Female	2	1	0	3
Others	0	0	0	0
Academic Year 2	2022-23			
Male	2	1	2	5
Female	2	1	0	3
Others	0	0	0	0

4. Student council representation Gender wise:

Year	Male	Female	Other
Academic Year 1	17	7	Nil
Academic Year 2	31	10	Nil..

5. No of single parent children and their genders (details of the last two completed Academic years to be given).

No of students with mother as single parent	1
No of students with father as single parent	1
No of students with neither parent	1
Students who have lost their one/ both parents in Covid.	NA
Total number of such students	4

6. Gender Policy on website.

	Students required ACs and Fans in Computer lab	30 days	Deputy Director
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Part B: Specific grievances and action taken (not to be showcased on the website). Repair and replace of Fans and ACs

10. Gender sensitization plan and nature of activities included as per the plan (Last two years work to be showcased year wise).

N o.	Name of Activity	Nature of the activity	Date, day & duration	Number of participants	Link of the report and photos
1	Infrastructure facilities for gender equality	Girl's common room with desktop facility	2021-22		http://www.hirayica.edu.in/Criteria%207/Gender%20Sensitization.pdf
2	Gender Sensitization and gender based violence	Awareness and interactive sessions with different NGOs on relationship abuse, alcohol, drugs and substance abuse	2021-22	80	
		Basic training for female students		40	

No	Activity	Male participants	Female participants
	NSS	NA	NA
	NCC	NA	NA
	Sport	1 (2022-23)	1 (2022-23)
	Cultural	Nil	Nil

(Though only numbers has been mentioned here the file must showcase the details of students during the visit/ showcase it on the website. A two year data for average necessary) File is Attached (Sports.pdf)

14. Initiatives taken for gender equity (make a list):

Male:

- Hostel facility in college building
- Self-defense workshop

Female:

- Sanitary pad facility in toilet.
- Seminar on women hygiene
- Girl's common room

15. The duties of the employer are available with the organization as per the UGC act 2013..... **FILE NUMBER-----** **YES**

16. Any other features to be added. (make a list): **NO**

for the students to take care of their academic, emotional, social and cognitive development. Personal Counseling is provided to the students at different levels. Student council is formed every year for smooth coordination of students with faculties.

Our College looks after the wellbeing of students and faculties. Counselor is appointed in the college for students as well as faculties to tackle different work pressures, time management, family concerns.

Counselor is scheduled for the appointment for students/ faculties on a particular day at a particular time. A room is allocated to the counselor for interaction and all the records are kept confidential. The counseling service offers solutions for specific problems in a satisfying manner.

Girls' common room is provided in the college which is equipped with a desktop and wifi connectivity, a changing room and toilet facility with sanitary pad dispenser.

The college promotes women empowerment by appointing more female faculties.

The institution has in house boy's hostel facility which accommodates 32 students. Recreational area is also provided in the hostel. A warden is appointed for safety and security for students staying in the hostel.


13.	The remote areas on the campus are well protected and safe.	√	
14.	There is a mechanism to assess the entry of strangers on the campus.		√
15.	There are adequate number of toilets on the campus for men and women.	√	
16.	The toilets are hygienic, clean, and well maintained.	√	
17.	The women's toilets have sanitary pad vending machines at convenient places.	√	
18.	Sanitary incinerating machinery is available in the women's washrooms. .		√
19.	The classrooms / Library offers equal opportunities to all genders.	√	
20.	Common rooms are available to boys and girls.	√	
21.	Healthcare section of the organization takes special care in gender related illnesses.	√	
22.	The University/ College has an insurance for the students in case of death/ emergency?	√	
23.	Gender related counselling facility exists in the organization.	√	
24.	Transportation by the organization is safe and efficient		√
25.	Three suggestions by students on gender related issues of the campus: 1. 2. 3.		

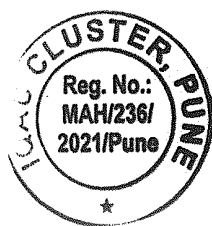
17.	The women's toilets have sanitary pad vending machines at convenient places.	√	
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22.	The University/ College has an insurance for the students in case of death/ emergency?	√	
23.	Gender related counselling facility exists in the organization.	√	
24.	Transportation by the organization is safe and efficient		√
25.	Three suggestions by students on gender related issues of the campus: 1. 2. 3.		


Recommendation for Gender Audit

- 1) It is suggested that committees like WDC, ICC and Anti Ragging should be constituted as per UGC Guidelines.
- 2) Recommended to have Educational Scholarship along with other initiatives for girl students to increase Girl's enrolment percentage.
- 3) It is recommended to Gender initiative should be undertaken and awareness to be created for the same.
- 4) Grievance Redressal Mechanism should be formulated and awareness programme are required to conduct.
- 5) Girl's common room & Intensive care Room should provided for girl students and female employee.
- 6) Posters and Banners with information about preventions against sexual harassment, ICC, Anti Ragging should be displayed in prominent places

Auditors:


Chairman:
Dr. Amelia Antony
Principal & Chairman WDC
St. Paul College
Ulhasnagar




Member:
Prof.(Dr.) Ayub Shaikh
Coordinator Audit Cell
IQAC CLUSTER
I.C.S College Khed

CHAIRMAN
Audit Team IQAC CLUSTER
Pune

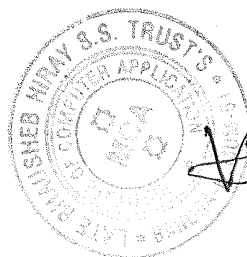
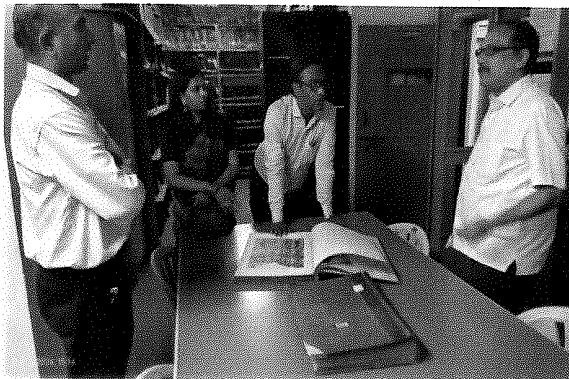
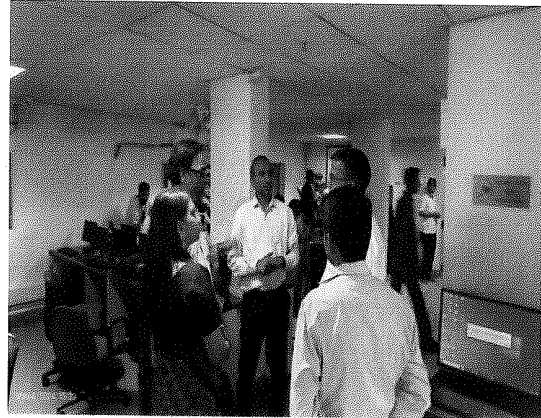
MEMBER
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